

TOWN OF BEDFORD
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ORGANIZATION MEETING
AGENDA
Wednesday, January 2, 2008
8:00pm

CALL TO ORDER

1. Designation of official newspaper.
2. Town Board constituting an audit committee.
3. Membership in the Association of Towns:
 - A. Approve payment of dues.
 - B. Authorization to Supervisor to vote on behalf of the Town.
 - C. Appoint an alternate to vote.
4. Authorize Supervisor to issue proclamations.
5. Designate Supervisor as Social Service Officer.
6. Designate Supervisor as Chief Fiscal Officer.
7. Consider authorization to Supervisor to approve attendance of Town officials at seminars, etc., in accordance with 2008 Budget.
8. Finance – Request the following actions:
 - A. Adoption of Investment Policy
 - B. Designation of Depositories.
 - C. Authorize Supervisor to transact business with designated depositories and sign necessary paperwork.
 - D. Adoption of Transfer Policy.
 - E. Authorize payments prior to audit.
 - F. Establish a petty cash fund.
 - G. Mileage Reimbursement.
9. Designate 1st and 3rd Tuesday as dates for the Regular Town Board Meetings.
 - A. Vote on date of 1st Regular Town Board Meeting in February and November 2008.
 - B. Public Comment.
10. Vote on date of 1st Regular Town Board Meeting in February and November 2008.
11. 2008 Salary schedule.
12. 2008 Holiday schedule.
13. Contracts -- Consider authorization for Supervisor to sign or otherwise enter into agreements:
 - A. Bedford Free Library.
 - B. Bedford Hills Free Library.
 - C. Katonah Village Library.
 - D. Business Automation Systems.
 - E. The Camelot Group.
 - F. Drug Abuse Tri-Town Agreement.
 - G. North East Westchester Special Recreation Inc.
 - H. SPCA.
 - I. Spring Hill Kennel.
 - J. Stellaris.
 - K. Sullivan Data Management.
 - L. Visiting Nurse Association.

14. Consultants – Consider authorization to enter into agreements:
 - A. Adler Consulting.
 - B. John Milnes Baker.
 - C. Environmental Planning & Management.
 - D. Evans Associates (Wetlands, Environmental Services).
 - E. Hahn Engineering.
 - F. Horsley & Witten, Inc.
 - G. H. Stanley Johnson & Co. (Tax Maps).
 - H. Keane & Beane, P.C.
 - I. Leggette, Brashears & Graham, Inc.
 - J. SavATree.

15. Miscellaneous:
 - A. Carl Anderson (Court Stenographer).
 - B. Frank D. Annunziata (Engineering Services).
 - C. John Collins Engineers, P.C. (Engineering Services).
 - D. Precise Translations (Court Interpreter).

16. Appointments:
 - A. Deputy Supervisor.
 - B. Receiver of Taxes.
 - C. Confidential Secretary to the Supervisor.
 - D. Court Clerk.
 - E. Commissioner of Public Works.
 - F. Consulting Engineer and Stormwater Management Officer.
 - G. Town Historian.
 - H. Town Attorney.

AGENDA SUBJECT TO CHANGE