

Town of Bedford Recreation and Parks Department

425 Cherry Street Bedford Hills, NY 10507 Telephone # 914-666-7004 Fax # 914-666-3863
Facility-use # _____

Katonah Memorial Park North Street, Katonah, NY Facility – Use Application

This application must be submitted to the Town of Bedford Recreation and Parks Department office at least two weeks (14 days) prior to date (or first date) of planned usage. Please read the facility-use policies, including insurance requirements, on the reverse side of this application.

- Name of Organization/Resident _____
Address _____
Municipality _____ State _____ Zip Code _____
- Area(s) requested: Swimming Pool Main Field (Softball) Basketball Courts
Tennis Courts Playground Shelter Shelter Field Shelter Restrooms
Platform Tennis Courts Little League Field Other – Please describe _____
- Date requested: _____, ____ / ____ / ____ Hours requested: From ____ am/pm To ____ am/pm
Day of Week/Month Day Year (including set-up and break-down)
OR, please indicate ALL program dates requested _____

- Please describe the event/program _____

- What supplies and/or equipment will you be bringing (other than food/beverages)? _____

- Are you requesting the use of alcoholic beverages? ____ (If so, a separate permit must be issued)
- Anticipated/planned total approx. attendance _____ Are they ____ all adults (over age 21)?
OR ____ adults and children?
- Name of Person *in attendance and in charge* of event/program _____
Daytime Tel. # _____ Alternate Daytime Tel. # _____

The above named person, on behalf of the organization/resident, agrees to all facility-use policies as described on the reverse side of this application.

SIGNATURE OF APPLICANT

DATE OF APPLICATION

PLEASE DO NOT WRITE IN THIS SECTION

TOTAL FEE CHARGED \$ _____ DEPOSIT \$ _____ BALANCE \$ _____

ALCOHOL REQUESTED? _____ INSURANCE RECEIVED? _____

AREAS APPROVED:

Sw pool Main fld(softbll) BB cts Ten cts Plgrd Shltr Shltr fld Shltr rest
Platform cts LL fld Other and Misc. Info _____

Approved by SUPERINTENDENT OF REC. & PARKS _____ DATE _____

